



**Minutes of Nevada LIVE IICMVA Task Force Teleconference  
Held on November 4, 2009  
MVIT Conference Room**

**PRESENT:** Andy McCool – DMV R&D, Allison Wall – DMV IVP, Doreen Rigsby – DMV IVP, Bernadette Nieto – DMV R&D, Mani – DMV MVIT, Martha Barnes – DMV-CSD, Terri Carter – DMV-R&D

**CONFERENCE CALL PARTICIPANTS:** Cathy Vollmer – Farmers Insurance, John Cruz – ISO, Laura Gore – Coast National, Paul Deforge – USAA, Steve Eddy – Permanent General Insurance, Spence Baker – Permanent General Insurance, Arielle Brath – Century Insurance, John Key – Ameriprise Insurance, Joann Ripper – Horace Mann, Kathy Moorhouse – Horace Mann, Brad Deluka – Horace Mann, Jay Vitsorek – 21<sup>st</sup> Century Insurance, Caroline Crinite – 21<sup>st</sup> Century Insurance, Gena Miller – Progressive, Kristen Martin – Progressive, Jerry Piechocki – Foremost, Chad Sailer – State Farm Insurance, Allied Nationwide – Representative, Amica Insurance, Kathy Hall – CHUB, Deb – Sentry Insurance, Jackie - Liberty Mutual – Representative, Marianne Allard – Travelers Insurance

**Nevada LIVE status updates:**

Bernadette Nieto – DMV:

- The updated Insurance Company Guide has been posted to the web. The revision date is October 2009. Please review and email any comments or questions to the group email so we can finalize the documents. The revisions are highlighted in yellow. Items that were deleted were not left in the document. We are working on revisions to the appendix on Group A and C companies. The regulations have been filed with the Legislative Counsel Bureau and are on our website.

Doreen Rigsby – DMV:

- Please return your Authorization forms as soon as possible. We are beginning to contact the companies that have not turned in their forms.

**Motor Vehicle Information Technology (MVIT) updates:**

Mani – DMV:

- We are still working on the SFTP and web service set up. We are having some complications with the multiple company web service set up. We are hoping to have this resolved this week. We have IBM coming in to help us with some of the issues. We have started sending out the SFTP set up forms to some insurance companies.

**Question and Answer Period:**

Task Force Representative:

- Did you say you have hired a company to help you with the web service issues? Will we be working with them in the future as a third party vendor?

Mani – DMV:

- No. You will always work directly with the Nevada DMV.

Task Force Participant:

- Is the Book of Business following the IICMVA format?

Bernadette Nieto – DMV:

- No. The Book of Business needs to be submitted in the 550 format. The guidelines are in the Insurance Company guidelines for Group B. Even if you are participating in the Group A web services your Book of Business still needs to be in the 550 format.

Amica Representative:

- Regarding testing for the web services are you going to be reaching out to us individually regarding the credentials and certificates on connectivity?

Bernadette Nieto – DMV:

- Yes. As we are ready to bring on the insurance companies we will be contacting the IT contact person you gave us on your Administrative Authorization Form and work with them to get the Book of Business and the connectivity and do the testing.

Amica Representative:

- Basically it does follow the IICMVA schema and model?

Mani – DMV:

- For web services we are basically following the IICMVA schema. If you have followed the IICMVA schema we don't see any issues.

Jackie – Liberty Mutual:

- You said you would be accepting the Book of Business in January is that testing or actual production?

Mani – DMV:

- It will be right before we go into production. When we do the SFTP for Group A that is when you will send the test file. That is the only testing we are doing for the Book of Business. We will do our own internal testing. We want to process all the Book of Business in production. Once we go live we will be running the Book of Business against our production database then we will start querying the web services with the most current information in our database.

Task Force Participant:

- So for Group A you are only going to do one Book of Business and that's it?

Mani – DMV:

- That is correct.

Task Force Participant:

- How will Group B be affected by that?

Mani – DMV:

- Group B will not be affected by that. Group B will be periodically sending the records just as they do today only you'll be sending them SFTP.

Bernadette Nieto – DMV:

- You will send the initial Book of Business. For Groups B and C you won't have to send us the Book of Business again. After we receive your initial Book of Business if there are any changes or updates to your records you would send those on a periodic basis. Group A will only be one Book of Business and after that we will query your system.

Task Force Representative:

- On the compliance issue it states if an insurance company fails to pick up an error file more than 3 times a year they are out of compliance. How do we know if there is a summary or error report to pick up?

Mani – DMV:

- We will email you and let you know the file is there in SFTP.

Marianne Allard – Travelers:

- For group B when there's an error file to pick up can we schedule a routine pick up?

Mani – DMV:

- Yes, that is possible.

Nationwide Representative:

- Are renewals to be reported for Group B?

Doreen Rigsby – DMV:

- Yes. You are sending us the effective date and term date.

Nationwide Representative:

- We don't report renewals to anybody. This is a whole new process that we will have to implement.

Doreen Rigsby – DMV:

- Now that we will be accepting the end date it doesn't leave an active policy after the 6 month or 1 year is gone. Then we are going to be looking at that because that date doesn't extend out.

Terri Carter – DMV:

- If we don't receive update information on that policy we are going to assume that policy is no longer active and that will put your customer into the system. It would be to your benefit to update your records with that information.

### **Closing comments and adjournment:**

Terri Carter – DMV:

- Thank you everyone for your participation. Please review the User Guide and submit your comments via email so we can get the documents finalized.

**Next meeting:** November 18, 2009 10:00 a.m. Pacific Standard Time

### **Please Note:**

Please check each agenda for the PIN code for teleconference calls as they change for each meeting.

### **Adjournment: 10:35**

Recording:G:\Research & Development\Vehicle Programs\Nevada\_LIVE\Agendas and Minutes\Recording Nevada LIVE IICMVA Task force Teleconference 11\_04\_09DS400614.wav