

HAZMAT DRIVERS

Please read Integrated Biometric Technology's (IBT's) following 4 Step Application and Fingerprinting Process to ensure that all HAZPRINT driver applicants are taken care of quickly and efficiently. IBT is the authorized contractor for the Transportation Security Administration's (TSA's) hazmat threat assessment program.

Step 1- Filling Out the Application

Drivers should complete the TSA HAZPRINT driver application on our website-- www.hazprints.com, or by calling the Driver Service Center at **1-877-HAZPRINT (1-877-429-7746)**. The operator at the Driver Service Center will guide the driver through the process and ensure the application is completed correctly. The driver can also call the Service Center at any time if they have questions about the website. **It is important to note that the application must be completed prior to arriving at the fingerprint capture location. It cannot be done at the fingerprinting site.**

Included with the application process is the payment of a \$89.25 fee. There are two forms of payment accepted: Credit Card and Money Order. The driver can pay by credit card directly on the website or by providing the information to the operator at the Driver Service Center. Electronic payments are the most secure and convenient for the driver, and will save time at the fingerprint collection site. For those drivers who choose not to pay electronically, the driver must bring a money order in the amount of \$89.25, made out to **Integrated Biometric Technology, LLC**, to the fingerprint collection site. **Remember, whatever payment method is chosen by the driver, they must complete the application on-line or by calling the Driver Service Center in advance of being fingerprinted, as we cannot fingerprint a driver who has not completed the HAZPRINT application and paid the \$89.25 fee.**

Step 2- Getting Fingerprinted

The driver's fingerprints will be collected at one of over 100 fixed and mobile sites in the United States. The www.hazprints.com web site and the Driver Service Center, 1-877-HAZPRINT (1-877-429-7746), are the best sources of information on current site locations, operating hours, and driving directions to the site. **Drivers from any of the participating states can be printed at any of our sites- even those in another state.** Drivers will be required to provide 2 forms of identification prior to being fingerprinted- please refer to the **List of Acceptable Primary and Secondary Forms of Identification** for details. In addition to being fingerprinted, the driver will be asked to review and electronically sign the application to verify its accuracy. **NOTE** The fingerprint capture location only collects and forwards the electronic application and fingerprints. They do not have specific information about the program, nor will they receive status reports after the submission is made.**

Step 3- Security Threat Assessment

Based on the data provided on the HAZPRINT application, the Transportation Security Administration (TSA) will perform a threat assessment for each driver applicant. **The results of this assessment will be provided directly to the applicant's state Department of Motor Vehicles. The applicant will also receive a letter from TSA with the results of the assessment.**

Step 4- Status

Approximately 6 weeks after the applicant has been fingerprinted, if he/she has not received a letter from the TSA, information on the status of an application should be available at the Driver Service Center at 1-877-HAZPRINT (1-877-429-7746).

Thank you for your help. Following these basic steps will improve both the timeliness and accuracy of the process and ensure the best overall service for the driver.

List of Acceptable Identification for HAZPRINT

All applicants must have one Primary and one Secondary form of Identification,

OR two Primary forms of Identification.

<u>Primary</u>	<u>Secondary</u>
<ol style="list-style-type: none">1. U.S. Passport (current and valid)2. Certificate of Naturalization <i>(INS Form N-550 or N-570)</i>3. Unexpired foreign passport, with I-551 stamp or attached INS Form I-94 indicating unexpired employment authorization4. Driver's license or ID card issued by a state provided it contains a photograph or information such as name, date of birth, gender, height, eye color and address5. U.S. Military/Retire ID Card6. Military dependent's ID card7. ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color and address8. Certificate of U.S. Citizenship <i>(INS Form N-560 or N-561)</i>9. Permanent Resident Card or Alien Registration Receipt Card with photograph <i>(INS Form I-151 or I-551)</i>	<ol style="list-style-type: none">1. Voter's registration card2. U.S. Coast Guard Merchant Mariner Card3. U.S. social security card issued by the Social Security Administration <i>(other than a card stating it is not valid for employment)</i>4. Original or certified copy of a birth certificate issued by a state, county, municipal authority or outlying possession of the United States bearing an official seal5. U.S. Citizen ID Card <i>(INS Form I-197)</i>6. Certificate of Birth Abroad issued by the Department of State (Form FS-545 or Form DS-1350)7. Native American tribal document8. US Military Discharge papers DD 2149. Civil Marriage Certificate10. U.S. Adoption Papers11. DOT Medical Card.*